Questions for Winnefox

About Workflows use:

➔ **Can we do reports on the fly?**

Yes. Each library's login has access to report templates that they can run/modify as they wish. What we don't allow is libraries to schedule a recurring report themselves—we need to do that. The reason is that any one library cannot see all other scheduled reports, and then scheduling conflicts occur.

The standard, daily/monthly statistical reports are run by Winnefox and the finished reports can be accessed by all libraries. Annual and monthly statistics and other unique reports (like circ by Dewey range vs count by Dewey) are also posted on the Winnefox extranet.

➔ **Can we set out properties?**

I am not sure what it means to "set out" properties. Your library's (or department's) login will be set up with default properties on the server. We can adjust those properties to meet your needs. Properties are never saved locally because when upgrades occur and new features are introduced, locally saved properties do not update to reflect the new functionality.

➔ **Do you use OCLC?**

Yes. All Winnefox shares one OCLC symbol/account. Oshkosh Public Library downloads and overlays records for all member libraries.

➔ **Can we download a record from OCLC or whatever you use?**

Current practice is that only OPL can download and overlay records from OCLC, but they do it for the entire database, all libraries. Member libraries add short records and items which then get overlayed by a full record by OPL.

The primary reason for centralized cataloguing is to maintain the integrity of the database, and the secondary reason is to save our member libraries time and money. None of our member libraries need to pay for OCLC connections, nor spend the time managing records. Also, OPL adds tracings and does authority control to enhance searchability by patrons.

➔ **Can we setup the calendar for our library?**

Yes, although we do offer to do it for libraries. Traditionally, every fall we send out a paper calendar and ask libraries to circle closed dates for the next year. We then enter their calendars for them. With the new Library Calendar wizard, we now allow the library to modify/maintain their calendar themselves if they would like to. Not many do.

➔ How do you catalog serials?

We treat them pretty much the same as any other records. We enter a record for the title and add items for the various years/volumes (if we keep more than 1). So, for example, *Fodor's New England* is the Title, the record type is "as" for serial, the item itself has a call# of 917.404 F653 2013.

Magazines get a new bib record each year—ex. *Dog Fancy* 2015—and the call number represents each issue—ex. 06/15 June.

➔ Do you use the Serials Module?

No.

➔ If we have a new serial, can the library add it?

The libraries can add a short record for the serial title and add items. We will overlay it with a full record.

➔ What type of maintenance costs do you have?

The only "maintenance" cost the library pays is the membership fee for the WALS (Winnefox Automated Library Services) Consortium.

This fee includes such non-ILS services as: website hosting & related statistics; email accounts for any/all staff; PC support; file sharing/storage; public wireless access & statistics; equipment purchasing help; network access and support.

ILS services include: centralized database maintenance (including authority control); centralized notices (including SMS, email, and paper); Online credit card fine payment through the catalog, Workflows support/troubleshooting; receipt printer (and other ILS peripherals) support; OPAC support; upgrades. Optional services with separate costs include: UMS Debt Collection service, UMS phone notices, Pharos PC reservation software.

➔ How are they calculated?

Membership fees are based on a complex formula using annual circ/number of items/number of users. However, member libraries are receiving more services than just the ILS (see above), therefore there is also a base fee which even the smallest library pays. A detailed explanation can be found here:
http://extranet.winnefox.org/wals/sirsidynix/workflows/general/walsfees

A service as important as the ILS needs a stable source of funding. Our member libraries believe that local funding is more reliable than state (system) funding. Several years ago they decided that 90% of the ILS funding should come from member libraries. In 2015 about 80% of the ILS budget comes from member libraries.